

Philanthropy Fund Guidelines

Funding decisions are never guaranteed – precedence and/or basic qualification do not automatically result in approval of an application. Please read the following information BEFORE applying for funding.

Application Timeline

- Applications are due **at least four weeks** prior to either the date of the event or the due date of the earliest payment (whichever comes first).
- Applications received within this four week deadline will be considered at the discretion of the Director of the Philanthropy Fund.
- Complete the funding application on the USG Funds website
- The application requires a full budget for your program along with official invoices/quotes/estimates for each individual expense
 - Funding is a first-come, first-served program. Apply as early as possible to avoid delays caused by school breaks and other technical issues!
- Submitted Inquiries will be responded to within two business days, including funding decisions and application changes

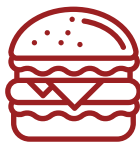
What is fundable?

- Planned programs that focus on hands-on community service (i.e., purchase of bookshelves, desks, or tables for educational benefit)
- Food will be considered by the Philanthropy Fund on a case-by-case basis if it is deemed central to the event. Final decision is up to the discretion of the director.

The following are not eligible for funding:



Alcoholic beverages



Food, T-Shirts, Gifts, or any durable goods



Transportation costs
(airfare, gasoline, taxi, etc)



Deposits or fees pertaining to
cleaning/damage



Any refundable deposits



Reimbursements

Maximum per Academic Year

- Individual organizations may receive a maximum of \$5,000 from the Philanthropy Fund per academic year. This maximum may be increased if an organization sends a representative from their organization to attend one or both of these events:
 - Attendance of the USG Funds Workshop will allow for consideration of an additional \$200 dollars to the funding maximum.
 - Attendance of one of the Bystander Intervention Training workshops will allow for consideration of an additional \$200 dollars to the funding maximum.
 - The maximum an organization can receive for attending both events is \$5,400.
- Collaboration: A collaborative application with multiple student organizations will be considered on a case by case basis. Approved funds will be counted evenly among all organizations involved in consideration with their annual limit.

Multiple Dipping (same group applying to different boards)

- Applicants can receive funding from different boards throughout the academic year.
 - Progression towards an organization's limit is tracked individually by each board.
 - Ex. An organization receiving funding from the Philanthropy Fund does not need to consider its funding from Discretionary Fund earlier in the year when completing their application.
- Applicants may receive funds from only one USG account per event.
 - Examples of other USG accounts include all USG Funding Boards, Programming Boards, and Recreational Club Council).